Summary of Changes – Bylaws of the Hollins University Alumnae Association

April 2019

Throughout the document:

1. Noted Revised as of June, 2019 and added to the bottom of each page
2. Replace the words “she” and “her” with non-gender specific wording throughout the by-laws and standing rules

Article IV, Section 1: Inserted a table of terms and dates of election for officers:

<table>
<thead>
<tr>
<th>POSITION</th>
<th>ELECTION YEAR</th>
<th>ASSUMES POSITION</th>
<th>TERM OF OFFICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>President *</td>
<td>In even-ending</td>
<td>The next year on the day following the Annual Meeting</td>
<td>Two Years</td>
</tr>
<tr>
<td></td>
<td>years</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Immediate Past President</td>
<td>N/A</td>
<td>The day following the Annual Meeting at end of President’s term</td>
<td>One Year</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(first year of new President’s term)</td>
</tr>
<tr>
<td>Secretary</td>
<td>Even-ending year</td>
<td>N/A</td>
<td>Two Years</td>
</tr>
<tr>
<td>Assistant Secretary (Director of Alumnae Relations serves as Assistant Secretary)</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

*President serves as President-Elect for one year, beginning the day following the Annual Meeting in the even-ending year elected)

Article IV, Section 3: Deleted: The election of officers shall take place at the annual meeting, and they shall assume office on the day following the annual meeting.”
Added: … “for the election of officers and directors”

Article V, Section 2: Added: “No person shall be re-elected as a director, if at the expiration of such person’s current term as a director, such person has served as director for an uninterrupted period of six years or longer.”

Article V, Section 2: Deleted: Faculty Representative

Article V, Section 3: Added “Any or all Directors may participate in a regular or special meeting by, or conduct the meeting through, the use of any means of communication by which all
Directors participating may simultaneously hear each other during the meeting. A Director participating in a meeting by this means is deemed to be present in person at the meeting."

Article VI, Section 1: Remove names of committees but maintain areas to be involved with (but not limited to).

Article VI, Section 2: Delete ‘at every annual meeting’

Article IX, Section 3: Delete the word ‘written’

Article XI: Delete the entire article; no need for Faculty Representative as alumnae relations director is liaison

Note Article numbers below have been shifted to accommodate the deletion of Article XI.

Article XI, Section 1: Added: “Proposed changes shall be presented or made available to the directors at least 14 days in advance of a vote.”
Change: “two (2) weeks” to “14 calendar days”

Article XI, Section 2: Delete “Changes in the Standing Rules shall be announced at the next annual meeting”

Article XI, Add Section 3: “The Bylaws and the Standing Rules shall be reviewed by the Board of Directors periodically a minimum of every five years or as needed.”

**Standing Rules: Duties of Officers**

Number 3: Added: “The report shall also be posted on the University’s website”

Number 4: Added: “during the President’s first year of office”

Numbers were adjusted to fix a typo in the numbering

Number 5: Added: “during the President’s second year of office”

**Standing Rules: Duties of Committees**

Section 1: Added: “and STEM Awards.”

Insert Section 2: “The CAREER DEVELOPMENT COMMITTEE is responsible for promoting Career Center initiatives and programming among the alumnae population. This committee will also foster relationships between students and alumnae by supporting internship opportunities, facilitating career networking and by recruiting potential C3 candidates.”

Insert Section 3: “The COVE (Chapters, Outreach, Volunteer, Events) Committee is responsible for promotion of regional alumnae chapter involvement among the broader alumnae population and supporting Hollins’ efforts to engage alumnae where they live, work, and play. This committee will help create resources and tools for chapter volunteers to be successful and provide feedback on chapter activities and process to Hollins.”

Section 4: Delete “and alumnae trustees”, delete “be responsible for” and change to “assist in”
Section 5: add: “of the Standing Committees and either, per their term of office, the Immediate Past President or the President-Elect.”

Section 5: Delete: “and the President Elect, in the years when that office is filled”