Message from the Director
We are pleased to offer a variety of online and face-to-face classes for the 2020 school year. Whether you want to enhance your career or become a life-long learner, the M.A.L.S. degree at Hollins emphasizes strengths in writing, critical thinking and creativity. Please forward this newsletter to other ambitious people who might enjoy taking a class. If I can ever help you, please don’t hesitate to contact me at langel@hollins.edu.

Dr. Lorraine Lange, Director, Master of Arts in Liberal Studies Program

Registration Information
On-line registration for short term and spring term will open at 9:00 a.m. (EST) on Wednesday, December 4, 2019 and close at 4:30 p.m. (EST) on Friday, December 20, 2019.

On-line registration for spring term will reopen at 9:00 a.m. (EST) on Tuesday, January 7, 2020 and close at 4:30 p.m. (EST) on Friday, January 24, 2020.

To register online students will go to the Hollins Information System on the Web at https://prodssb.hollins.edu. Click on Enter Secure Area. Enter your Hollins User ID number and the PIN (initially student’s date of birth in six-digit form). If you are logging in for the first time, or after having your PIN reset, you will be required to change your PIN. If you have forgotten your PIN, enter your User ID, leave the PIN field blank, and click the “Forgot Pin?” button. You will see a page asking for the answer to your security questions, and with the correct answer, you will be logged in and prompted to reset your PIN.

Students registering for short term and/or spring term will need to pay a $100 non-refundable enrollment deposit. The deposit may be mailed to Hollins University, Graduate Office, Box 9603, 7916 Williamson Road, Roanoke, VA 24020. Or, the enrollment deposit may be paid online through Nelnet available through the Hollins Information System.

Tuition for short term and spring term will be charged to students’ accounts by February 15, 2020 with payment in full due by March 10, 2020. Payments not received by March 10, 2020 will accrue late fees.

Nelnet Enterprise is the online billing and payment system used by Hollins University.

Nelnet Enterprise is a single sign-on through your current, secure HIS logon at My.Hollins.

* Go to https://my.hollins.edu
* Click on “My HIS (direct login)”
* User ID = A or @ system generated Hollins ID (9 characters/use Capital A)
* PIN = Birthday-mmddyy (or personal 6 digit PIN previously created)
* Select Nelnet Enterprise link on the Main Menu

Please log on to verify and update your student account information. Additionally, add any other personal email addresses in order to receive email notifications when your ebill is available to review.

In order for others to access Nelnet Enterprise and view online your student account information and make payments, you must create authorized parties for your account.

As a reminder, you will receive an email notification to your official student Hollins email account when your monthly ebill is available, as well as to any authorized party’s email addresses that you have set-up in the Nelnet
Enterprise system. Remember to check your Hollins email as well as your Nelnet Enterprise account regularly.

If you have any questions please reach out to the Business Office at 540-362-6303 or by email to boffice@hollins.edu.

If you have IT issues contact the IT Help Desk at 540-362-6538 or email helpdesk@hollins.edu.

If you need to have your HIS pin reset contact the Graduate Office at 540-362-6575 or hugrad@hollins.edu.

Late Registration
For short term, registration received after 4:30 p.m. (EST) on Friday, December 20, 2019 is considered a late registration and must be done manually. Students will be charged a $50 late fee to register after 4:30 p.m. (EST) on Friday, December 20, 2019.

For spring term, registration received after 4:30 p.m. (EST) on Friday, January 24, 2020 is considered a late registration and must be done manually. Students will be charged a $50 late fee to register after 4:30 p.m. (EST) on Friday, January 24, 2020.

Class Schedules
Class schedules are not mailed to students. You should verify online that you are registered for the course(s) you desire. Again, you will go into the Hollins Information System (HIS), click on Student Services and finally, click on Student Detailed Schedule. Prior to the beginning of the term, you will want to view this area for the location of your course(s) as well as confirm your registration.

Classroom assignments can be viewed at http://pressreg.hollins.edu/schedule-of-classes/. Click on Short Term and/or Spring Term 2020. Or on My.Hollins.edu, click on Graduate Studies tab and select Class Schedule. Classes are filled in the order in which registrations are received. Most classes are limited to 15 students. Early registration is suggested. Students will automatically be waitlisted for classes that are already filled, and are asked to select an alternate in that case. If a space becomes available in the filled course, the student will be contacted regarding his or her preference. If you do not wish to be put on the waiting list, withdraw your registration from the particular course.

Students may add/drop classes online only during open registration. Once online registration has ended, you must follow the procedures outlined in the Add/Drop section of this newsletter in order to change your schedule.

- Your account must be paid in full prior to registering for the upcoming term.
- Mail your $100 non-refundable enrollment deposit to Hollins University, Graduate Office, Box 9603, 7916 Williamson Road, Roanoke, VA 24020 or pay it online through Nelnet on the Hollins Information System.
- Once you have registered, changing the number of credit hours may significantly reduce or eliminate the amount of financial aid for which you are eligible.

Add/Drop Dates for Short and Spring Terms
The last day to drop a class for the short term, without responsibility for payment, other than the $100 non-refundable enrollment deposit is Friday, December 20, 2019 prior to 4:30 p.m. (EST). The last day to add or drop a short term class(s) is Wednesday, January 8, 2020 prior to 4:30 p.m. (EST).

The last day to drop a spring term class(s) without responsibility for payment, other than the $100 non-refundable enrollment deposit is Tuesday, February 4, 2020 prior to 4:30 p.m. (EST). The last day to add a spring term class(s)
is Wednesday, February 12, 2020 prior to 4:30 p.m. (EST).

Completion of an add/drop form is required for students who wish to drop their classes. This form is available through the Graduate Studies Office and on My.Hollins, Graduate tab. Once the term has begun any student dropping a course will be responsible for paying tuition based on the following chart. The last day to drop a spring term class is March 4, 2020.

<table>
<thead>
<tr>
<th>Withdrawal Date</th>
<th>Tuition Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Term 2020</td>
<td>Hollins</td>
</tr>
<tr>
<td>W/D by February 20, 2020</td>
<td>10%</td>
</tr>
<tr>
<td>W/D by February 27, 2020</td>
<td>50%</td>
</tr>
<tr>
<td>W/D by March 19, 2020</td>
<td>75%</td>
</tr>
<tr>
<td>W/D beginning March 20, 2020</td>
<td>100%</td>
</tr>
</tbody>
</table>

**Tuition and Fees**

Tuition for the M.A.L.S. program is $405.00 per credit hour or $1,620.00 per course.

**Note**: With proper documentation, licensed teachers currently employed by a school system may be eligible for a $100 discount per course. Proper documentation is a letter on school letterhead from the principal or other official documentation from the school system (i.e., voucher). **Documentation must be updated annually.**

The technology fee charged to all full-time students during the academic year is $340.00 ($170.00 per term). Part-time students during the academic year are charged $170.00 ($85.00 per term).

**Financial Assistance**

Students desiring to apply for financial assistance should contact that office directly at (540) 362-6332 or by email at SFA@hollins.edu.

During the academic year, nine credits per term are considered full-time, with six credits being considered part-time for financial aid purposes. Once a term begins, changing the number of credits registered may result in lowering or loss of financial aid funds.

**Students must maintain satisfactory academic progress to remain eligible for assistance. Students who take incompletes in all course work and/or withdraw from all course work during a term may be impacted financially as well as academically.**

Maintaining satisfactory academic progress means attending and successfully completing courses during the term in which they are registered. A GPA of 3.0 is required for graduation from any of the master’s programs offered at Hollins University.

Information on financial assistance specific to particular programs is included with the program description in the graduate catalog. The Office of Scholarships and Financial Assistance may provide additional information as well as the appropriate application forms. They can be contacted at (540) 362-6332 or by email at SFA@hollins.edu.

**Campus Parking**

If you do not have a current parking sticker do not delay – obtain a parking sticker before your first class. Parking permits may be obtained from the Campus Security office located in Botetourt Hall. They are open 24 hours per day, 7 days per week.

A parking sticker for the academic year for commuter students is $50.00 **Be sure to have your license plate number with you.**

If all of your classes are online and you do not come to campus to visit the library or other campus offices you do not need a parking sticker.

**My.Hollins**

My.Hollins is the official form of communication for everyone to use at Hollins. It provides a single access to Hollins Web Services and gives everyone personalized informational links,
applications, and communications tailored to their individual role(s) within the Hollins community.

**Hollins email is accessible through My.Hollins. Students are expected to regularly review email sent to their Hollins account. This is the means through which offices on campus will communicate with you. This is where you will find out when your account has been assessed.**

Please make sure you are checking it or have it forwarded to your personal email account.

There is much information available through My.Hollins. Graduate students will find most of the forms commonly needed, schedule of courses, the newsletter, the Graduate Catalog, the Graduate Student Handbook, and more through the **Graduate Studies** tab. You will want to check in frequently to stay up-to-date on campus events and announcements. Should you have difficulty logging in, please contact the computer help desk at 7777 on campus or 540-362-6538 from off campus. New students will be mailed their user name and password.

**Textbooks – Available**

Students may order their textbooks online. Doing so saves you time and provides a convenient purchasing option as you simply select your class schedule from the available courses and the corresponding textbooks will be available for view.

Along with access to new and used textbooks, you can rent your textbooks! If the faculty has not yet selected textbooks, you will receive that message. As it gets closer to the beginning of the term, you may want to check with the faculty member and find out if he/she will be requiring any books; some faculty do not require book purchases any longer and instead encourage students to check out what is needed from the Library. When you are ready to order, visit Hollins Virtual bookstore at [http://www.ecampus.com/hollins](http://www.ecampus.com/hollins). If you have difficulty, a phone number and email address are available for you to contact the vendor directly.

**Library Services for Off-Campus Students**

Students taking Hollins classes at a distance have easy access to information about library services on the [Off-Campus Students](http://library.hollins.edu/) webpage. Find information on research assistance, access to library materials and other useful tips at [http://library.hollins.edu/](http://library.hollins.edu/).

**Advising**

Students who need assistance with registration should contact Cathy Koon (540-362-6326) or ckoon@hollins.edu.

Students who need academic advising should contact the advisor for their concentration.

**Humanities: Annette Sampon-Nicolas,** Professor, Modern Languages Chair

[asampon-nicolas@hollins.edu](mailto:asampon-nicolas@hollins.edu) or 540-362-6369

**Social Sciences: Jon Bohland,** Associate Professor, International Studies

[jbohland@hollins.edu](mailto:jbohland@hollins.edu) or 540-362-6250

**Visual & Performing Arts: William Krause,** Associate Professor, Music

[wkrause@hollins.edu](mailto:wkrause@hollins.edu) or 540-362-6619

**Interdisciplinary Studies: Edwina Spodark,** Professor, French

[espodark@hollins.edu](mailto:espodark@hollins.edu) or 540-362-6310

**Leadership: Ed Lynch,** Professor of Political Science

[elynch@hollins.edu](mailto:elynch@hollins.edu) or 540-362-6475

**Incomplete Course Work**

Hollins’ policy on incomplete course work states that students with incompletes outstanding from the spring and summer terms must have them replaced with letter grades prior to October 10. Students with incompletes outstanding from the fall term must have them replaced with letter grades prior to March 10.
After the date that applies to the appropriate term, incomplete work without approval for an extension will convert to the grade of “F”. Any request for an extension must be submitted on the appropriate form and be approved by the directing faculty member and the manager of graduate services.

Forms are available in the Graduate Center, or on My.Hollins, Graduate Studies tab.

Independent Studies
Independent studies must be registered manually and require additional paper work. The contract for independent study is available on My.Hollins, Graduate Studies tab.

The independent study contract must be signed by the student, the directing professor, and the program director before submitting it to the Graduate Center.

Independent studies are most often registered for four credits, but may be taken for as few as two credits depending on the study itself and the student’s needs.

Independent studies are not meant to replace courses currently being offered or soon to be offered. They are intended to allow students to pursue areas of interest not currently available through classes, working one on one with a professor in the field.

Honor Code
Have you completed an Honor Code form? If not, you need to do so. Once signed, the Honor Code is in effect throughout your course of study at Hollins University. Forms are available on My.Hollins, Graduate Studies tab. New students will be given the form to complete at orientation.

The essay: You may continue working with your directing professor until Wednesday, April 8, 2020, at which time the essay is due in the Graduate Center by 4:30 p.m. (EST) to be reviewed by the second reader. This document must have your Directing Professor’s signature. The final document must be uploaded to the Hollins Digital Commons by Tuesday, May 12, 2020. A copy of your signed title page must be sent (mailed, faxed or scanned) to the Manager of Graduate Services by that date as well.

Graduation Fee: A $110 graduation fee helps to offset processing costs, including preparation of the diploma. This nonrefundable fee is assessed in the final term for all students being tracked for degree completion. It is added to students’ accounts upon submission of the Intent to Graduate form. This fee does not cover the cost of academic regalia. That must be purchased separately.

During the 2020 spring term, specific information will be sent to you regarding academic regalia and participation in the commencement ceremony. October 1 graduates are invited to participate in the ceremony. Continue checking your Hollins email through the 2020 spring term.

Commencement will be held on Sunday, May 24, 2020 at 10:00 a.m.

Change of Address or Telephone Number
Let the Graduate office know if you have a change of address or telephone number. Email Joanna Schroeder, jschroeder@hollins.edu, with any changes.

Short Term 2020

Academic Calendar
Short Term Begins Monday, January 6
Last Day to Drop/Add Wednesday, January 8
Martin L. King Jr. Day (classes in session) Mon, Jan 20
Short Term Ends Friday, January 31
Grades due for short term Friday, February 7

Master of Arts in Liberal Studies
Course Offerings for Short Term 2020

Are you planning to graduate in May?
If so, here’s what you need to know!
You must submit an Intent to Graduate form to Cathy Koon (ckoon@hollins.edu) no later than March 1, 2020. (This form is included in your essay guidelines packet of information).
Classes are subject to change at the discretion of University Administration.

Classes begin Monday, January 6
Classes end Friday, January 31

GEOG 550: Special Topic: Geographies of War and Conflict (4)
CRN: 17313 Bohland
This course examines past and present conflicts using a “thick description” approach that historicizes and locates each conflict within micro and macro level geopolitics. Case studies will include the former Yugoslavia, Syria, DR Congo, Ukraine, Angola, SE Asia, and Israel/Palestine.
Online
Once registered, email the professor at jbohland@hollins.edu to request the syllabus.

POLS 537: U.S. Foreign Policy (4)
CRN: 17314 Lynch
This course examines the complex and often chaotic methods that government officials use to make foreign policy. We will look at the major actors, both inside and outside government, and how they interact. We will then examine the major foreign policy initiatives of the Carter, Reagan, Bush, and Clinton administrations to see how the policy-making process has worked in practice.
Online
Once registered, email the professor at elynch@hollins.edu to request the syllabus.

SOC 550: Special Topic: Sex, Drugs and Gurus: Intersections of Religion and Power (4)
CRN: 17315 Matzner
What happens when enlightenment and ego collide? In this course we will explore the dark side of spirituality, examining the intersections of religion, power, gender and sex. We will critically analyze the figure of the “guru” and explore how charismatic leaders have been able to attract, manipulate and abuse their followers. In addition, we will focus on several notable cases of gurus gone bad, such as Osho, Jim Jones, and Aleister Crowley.
Online
Once registered, email the professor at amatzner@hollins.edu to request the syllabus.

Spring Term 2020
Academic Calendar
Spring Term Classes Begin Wednesday, Feb 5
Last Day to Add a Class Wednesday, Feb 12
Presidents’ Day (classes in session) Wednesday, Feb 12
Hollins Day Convocation Thursday, February 20
Last Day to Declare P/F/AU Wednesday, March 4
Last Day to Drop w/out W grade Wednesday, Mar 4
Spring Recess (no classes) Mon-Fri, Mar 23-27
Honors Convocation Tuesday, May 5
Last Day of Classes Tuesday, May 12
Reading Day Wednesday, May 13
Spring Term Examinations Thurs-Mon, May 14-18
Grades Due for Graduating Students Thurs, May 21
Commencement Sunday, May 24, 10:00 a.m.

Master of Arts in Liberal Studies
Course Offerings for Spring Term 2020
Classes are subject to change at the discretion of University Administration.

Classes begin Wednesday, February 5
Classes end Tuesday, May 12

ENG 546: The Modern Young Adult Novel (4)
CRN: 23639 Fraustino
A chronological survey of novels published for and about teenagers since The Catcher in the Rye, from modern classics to current attention getters. Is there really such a thing as “young adult” literature? How might we read it as scholars, critics, and writers? How does it shape perceptions of gender, race, and class?
Online
Once registered, email the professor at fraustinolr@hollins.edu to request the syllabus.
**FILM 550: Special Topic: Arthouse Cinema: History and Practice (4)**
CRN: 23634                    Stevens
The focus of this course is two-fold, to gain an appreciation for the origins and rise of independent cinema in America and its ultimate integration into the entertainment landscape; and, to examine the current state of Arthouse cinema by examining specific theatres, including Roanoke’s Grandin Theatre. We will watch current films at The Grandin as well as landmark pieces by directors such as the Coen Brothers, Spike Lee, Sofia Coppola, Wes Anderson, Todd Holland, and more. A core part of the course will involve community-based research: looking at data about independent theatres and the role they play in a city’s culture. (Note: this course may be taken live or over the internet but requires access to an arthouse cinema showing current independent films. The live version will include outings every other week to The Grandin Theatre for viewings and discussion.)
**Hybrid**
**Tuesday (every other Tuesday) 6:00-9:00 p.m.**
Once registered, email the professor at hstevens@hollins.edu to request the syllabus.

**GEOG 505: Cultural Geography and Landscape Studies (4)**
CRN: 23635                    Bohland
This course introduces the student to the study of culture and landscape interpretation within modern geography. This course examines cultural processes and how they interact and construct the world we inhabit. Whether this is at a global scale or a local level, culture is a fundamental aspect of the way we make sense of the world. After introducing a number of key themes that will recur throughout the semester, we will be looking at cultural processes present within different geographical examples. In each of these cases, we will highlight popular cultural aspects like sports, music, television and film, literature, etc. The issues raised in each of these connect back to the key course themes that will be outlined in the first few lectures of the semester.

**HIST 547: Early Christianity (4)**
CRN: 23662                    Leedom
This course looks at the earliest history of Christianity, from Jesus to Constantine. We will examine the origins of Christianity and its expansion within the Roman Empire, looking at the problems of conversion and persecution; the creation of a church; and the organization of Christian doctrine. Special emphasis is placed on the alternative forms of Christianity in the first and second centuries: how did one Christianity emerge from many Christians?
**Monday 6:00-9:00 p.m.**

**MATH 550: History of Mathematics (4)**
CRN: 23677                    Locklear
This course will examine the historical development of mathematics from ancient to
modern times with a focus on the contributions made by great mathematicians. The course will emphasize mathematical language development, reasoning, problem solving, and communication. The aim of the course is to strengthen the graduate students’ foundational knowledge of mathematics by learning about the evolution of mathematics over the past 5000 years.

Online
Once registered, email the professor at tonjamlocklear@gmail.com to request the syllabus.

POLS 526: Political Leadership (4)
CRN: 23637

This course will explore the lives of important political leaders. We will investigate the experience of leaders of both genders, from all over the world, and from various periods in history. We will attempt to isolate and evaluate those qualities that separate leaders from followers. What made one person go on to fame and greatness when others in very similar circumstances never achieved either? This course will use biographies of selected political leaders, as well as theoretical treatments of leadership.

This course counts toward leadership and/or social sciences concentration.

Online
Once registered, email the professor at elynch@hollins.edu to request the syllabus.

SOC 550: Special Topic: Happy? (4)
CRN: 23638

What does it mean to feel good? What is the nature of “happiness”? Who is happy – and why? This course addresses those questions from a sociocultural perspective, exploring the influences of region, age, race, class and gender on well-being. In addition, we will examine the habits and traits of “happy people” to determine what we might learn from them in order to improve our own lives.

Online
Once registered, email the professor at amatzner@hollins.edu to request the syllabus.

Master of Arts in Liberal Studies Faculty

Jon Bohland is an associate professor in International Studies and is trained as a political and cultural geographer. His interests are in social and political theory, geographies of memory, critical geopolitics, tourism and sport, and nationalism.

Lisa Rowe Fraustino, director of the graduate programs in children’s literature; Ph.D., Binghamton University. Her newest book, the middle-grade novel, The Hole in the Wall, won the 2010 Milkweed Prize for Children’s Literature. She is past president of the Children’s Literature Association, and is also the author of I Walk in Dread: The Diary of Deliverance Trembley, Witness to the Salem Witch Trials; The Hickory Chair; and Ash.

Joe Leedom holds a Ph.D. in history from the University of California. He has taught M.A.L.S. classes for more than twenty years, and always hopes to teach students as much as they teach him.

Tonya Locklear is currently employed as a Biostatistician with Carilion Clinic. She earned her Ph.D. in Education Sciences in August 2012 from the University of Kentucky. Mathematics Education was the major emphasis combined with rural education. Her M.A. was earned in May 1993 from Wake Forest University and her BS in April, 1991 from Averett University. She has served as an Assistant Professor of Mathematics with Averett University.

Ed Lynch, a former aide to President Ronald Reagan is a professor of political science at Hollins University. In addition, he is a Political Analyst for WLS 10.

Andrew Matzner (M.A., M.S.W.) is a licensed clinical social worker and psychotherapist in
private practice.

Annette Sampon-Nicolas, Professor of French, received her degrees from l’Université de Lille, France and her Ph.D. in French from the University of Wisconsin-Madison. Her areas of specialization are 20th century French and Francophone literature and contemporary poetry. She has published on nature and art in literature, ethical and sustainable business practices, and the history of French gastronomy. She is currently working on a study of the relationships between landscapes, cultures, and identities in the works of post-colonial Francophone writers. She is the author of Francis Ponge: La Poétique de figural.

Brent Stevens is a Roanoke native who has taught film, literature, and writing at every institution within an hour of Roanoke. He went to undergrad at UNC-Chapel Hill and holds a PH.D. in English from The University of South Carolina. His dissertation is an analysis of the films of David Lynch. Currently he runs The Writing Center at Hollins University and teaches graduate courses in film and literature. He also serves on the board of the Grandin Theatre where he is the co-founder of the Grandin Film Lab, an afterschool program for high school students. You can also catch him on Wednesdays on WDBJ7 on Movies@4, a weekly TV spot previewing films coming to The Grandin. A radio version can be heard multiple times a week on WFIR. He has three children, loves playing basketball, and is thankful to be a part of the Hollins community.

Contact Information for the Graduate Studies Staff
Cathy Koon, Manager of Graduate Services
(540) 362-6326  ckoon@hollins.edu
Dawn Barnett, Graduate Programs Assistant
(540) 362-6575  dbarnett@hollins.edu
Joanna Schroeder, Administrative Assistant
(540) 362-6257  jschroeder@hollins.edu

In observance of Thanksgiving, Hollins campus will close at 4:30 p.m. (EST) Wednesday, November 27 and will reopen at 8:30 a.m. (EST) on Monday, December 2.

For the Holidays, Hollins campus will close at 4:30 p.m. (EST) Friday, December 20 and will reopen at 8:30 a.m. (EST) on Monday, January 6, 2020.