



Exemption from Residency Policy

Hollins University is a residential campus that prides itself on our campus community. By living on campus, students are afforded the opportunity to develop academically, socially, physically, and spiritually within safe and comfortable living areas. Residence halls provide the best and fastest way to meet other people. Each year approximately 90% of our traditional undergraduate student body lives in university housing.

Recognizing the multiple benefits available to residential students, members of the President’s Cabinet revised the Hollins University’s Residency Policy based on the recommendations from the Board of Trustees. The Hollins University community feels very strongly that Hollins should remain a residential campus.

The policy stipulates that all traditional age students under the age of 23 must live on campus. Students who live with their parents or legal guardians in Botetourt County, City and County of Roanoke, City of Salem, Town of Vinton or within a 40 mile radius of Hollins based on MapQuest are exempt, but are still required to complete this form. Students who live outside these areas must seek permission to live off campus.

If students wish to be considered for an exemption from the Residency Policy, the following guidelines must be followed.

- 1) Exemption requests must be submitted to the Housing and Residence Life Office prior to June 1 or November 1. The Business Office will not prorate exemptions in the middle of a semester. For all new students, all requests should be made upon admission to Hollins.
- 2) Reasons for the exemption should be explained in detail and attached to this form.
- 3) The Director of Housing and Residence Life (in consultation with the Dean of Students) will make the final decision for exemption.

Application

Date: _____

Name: _____

Phone # _____

E-mail address: _____ Class Year: _____

Address: _____

Reason for exemption, please check all that apply:

- 23 years or older (birthday - month/day/year: _____)
- Live with parents or legal guardian in Botetourt County, City and County of Roanoke, City of Salem, Town of Vinton or within a 40 mile radius of Hollins based on MapQuest
- Married or have dependent children
- Independent status (as classified by the Department of Education and/or Hollins Office of Scholarship and Financial Assistance)
- Medical*

*If medical, please submit appropriate documentation which would include; a letter from the physician, psychologist or other licensed medical professional that indicates the diagnosis and specific living requirements/needs.

Additional comments:

Approved: _____ Not Approved: _____ Additional Information: _____

Return to Housing and Residence Life Office, Upper Level Moody Center

COMPLETION OF THIS FORM DOES NOT ENSURE APPROVAL TO LIVE OFF CAMPUS.
Official approval/denial will be sent via mail to the address above.