

Ground Floor

- ◆ Print periodicals and microforms
- ◆ Kurzweil software for visually impaired readers
- ◆ Media Services—audiovisual equipment, multi-media editing and more: call 362-6569.

First Floor

- ◆ Circulation and Reference desks
- ◆ DVD and Blu-Ray collections
- ◆ Photocopier
- ◆ Government documents
- ◆ Lewis Periodicals Reading Room: current news, magazines & journals
- ◆ Norfolk Southern Coffee Commons: computers, printer, vending machines for food and drinks

Second Floor

- ◆ Books, P-Z call letter designations and Folios (oversize books)
- ◆ Computer labs, printer and group study rooms

Third Floor

- ◆ Books, A-N call letter designations
- ◆ Special Collections and University Archives
- ◆ Children's literature collections
- ◆ Hollins Room—Hollins authors, Spinster yearbooks

☑ FIND YOUR WAY



Hours/Circulation Desk	362-6591
Inter-Library Loan	362-6239
Course Reserves	362-6090
Government Info	362-6237
Special Collections	362-6237

Need help? Ask us!

askref@hollins.edu 362-7465
Need help now? IM us from our website

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CONTACT



FACULTY GUIDE



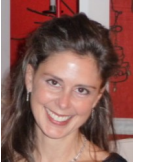
TO WYNDHAM ROBERTSON LIBRARY

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Friday 8:30 am — 6 pm
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We serve the students, faculty and friends of Hollins University with professional research assistance and technology resources. Our collections include more than half a million titles: books, print/electronic journals, musical scores and recordings, films, rare books, incunabula, manuscripts and U.S. government documents.

✓ COLLECTIONS

Books, E-Books and Films

Start your search in our online catalog, linked from our home page: www.hollins.edu/library. Hollins shares an online catalog with Roanoke College: if you find materials from Roanoke College that you need, you can request them through the online catalog and they will be sent over the next business day.

Electronic Databases

Our electronic research and reference databases are accessed via the library's home page. To ensure your free access via the library's subscription, sign in (on campus or from home) via the library web site, using your Hollins ID barcode. The [Journals by Title](#) link provides a quick way to search our full periodicals holdings— print and electronic — for full text.

Requesting Items for the Collection

The library tries to obtain all requested titles to support academic programs, within the available budget. Your Liaison Librarian can assist you in identifying titles in your research area; he or she can also provide you with regular updates about new publications in your field.

For information on how each departmental allocation for library materials is managed, please contact your Program Director. Book purchase request forms are online; please check the online catalog before ordering.

Find us online:
www.hollins.edu/library
click on SERVICES FOR FACULTY

Borrowing

Your library card # is your Hollins ID barcode. The checkout period for faculty is four months. Courtesy notices for renewals and late materials are sent to you via email ; if you have any questions about check-out periods, renewals or other circulation matters, call us at [362-6090](tel:362-6090).

Scanning and Photocopying

To scan and copy from the multifunction machines on the library's first and second floors, use your Hollins ID.

Special Collections and University Archives

SC/UA welcomes class visits! Contact Beth Harris, Special Collections & Government Information Librarian, at [362-6237](tel:362-6237) or bharris@hollins.edu.

✓ ACADEMIC LIAISONS

Librarians, Reference Assistance and Instruction

Our librarians each specialize in facilitating library matters for an academic division—your Liaison is your “go to” person in the library for identification and selection of materials for the collection, for research assistance, and support on academic issues. You can also contact your Liaison to request:

- ◆ Research instruction for one of your classes.
- ◆ Custom research guides created for a class, subject or assignment.
- ◆ Individual research appointments for students.

We will work with you to provide instruction and assignments that will complement your syllabi, improve students' research results and save you time!

Academic Liaison Librarians

Social Sciences (Div. II) , Children's Literature—[Luke Vilelle](mailto:lvilelle@hollins.edu)— 362-6592, lvilelle@hollins.edu

Sciences & Math (Div. III), Philosophy, Religion — [Erin Gordon](mailto:egordon@hollins.edu)— 362-6653, egordon@hollins.edu

Arts (Div. IV), English/Creative Writing, Classics — [Maryke Barber](mailto:mbarber@hollins.edu)—362-6328, mbarber@hollins.edu

Modern Languages — [Susan Vandale](mailto:vandalesa@hollins.edu)— 362-6234, vandalesa@hollins.edu

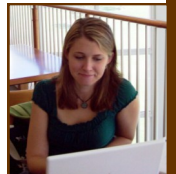
✓ FACULTY SERVICES

FLEX—Faculty Library EXpress

The library offers on-campus delivery of materials to faculty; we will also pick items up. Place your request by sending an email to flex@hollins.edu. Within 2 business days we will deliver available books to your office, and email articles as .pdf files. For questions about FLEX contact Jonathan Overturf at [362-6239](tel:362-6239).

Inter-Library Loan

Books and articles not available at Hollins or Roanoke College can be requested via Inter-Library Loan . An online request form is available via the [ILL request](#) link on the library home page. When materials arrive, they will be delivered to your office. For questions about ILL contact Jonathan Overturf at [362-6239](tel:362-6239) or joverturf@hollins.edu.



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