



CONTRACT FOR INDEPENDENT STUDY

The Graduate Center
Hollins University
P. O. Box 9603
Roanoke, VA 24020-1603

NOTE: *Contracts are due at the time of registration.*

Please type or print all information.

Name of Student: _____ Date: _____

Social Security#: _____ Semester: _____ Year: _____

Indicate the graduate program in which you are currently enrolled: (check one)

Children's Literature Creative Writing Dance Film M.A.L.S. C.A.S. M.A.T.

Name of Faculty Member Directing Study: _____

COURSE DESIGNATION: _____ 590 _____ COURSE TITLE: _____

(Title Must Be Specified at Time of Registration)

Study Description

Student Requirements

No. of credit hours earned: _____ No. of times student will meet with the director of study: _____
(Note a minimum of 6 meetings is expected.)

Approved by:

Director of Study

Student's Signature

Graduate Program Director

Date

#590*

The Graduate Center
Hollins University
P. O. Box 9603
Roanoke, VA 24020-1603
540-362-6326

PROCEDURES FOR SETTING UP INDEPENDENT STUDY PROJECTS:

1. Determine a course of study that you would like to undertake.
2. Contact a member of the Hollins faculty whom you think might be appropriate to advise you on the project, to help you to develop the scope of your study, its approach and methodology, and finally to evaluate the project at its completion.
3. Reach agreement with faculty member.
4. Complete the Independent Study Contract and have the directing faculty member sign the form. Add your signature. **(Please remember that you must also complete a registration form for the term you are planning to do the independent study.)**
5. Send the form to the Graduate Center at the address indicated above.
6. This form should be turned in at time of registration.

The course of study should arise out of your interest, and the shape it finally takes will result from your consultations with your faculty advisor. Essentially, the development of the course of study is a contractual arrangement.

If you do not know which faculty member you should approach as a potential advisor, contact the Graduate Center for advice, or speak with some other faculty member whom you know and respect.

*When registering for an Independent Study, use the area in which it is being done, plus the number 590-plus the title of the study.

If you have any questions regarding this form, please feel free to call our office.