

Application for Admission



Graduate Programs

This application is for:

- fall 20__
- spring 20__
- summer 20__

M.F.A. in Creative Writing

M.A. in Children's Literature (summer only)

M.F.A. in Children's Literature (summer only)

M.F.A. in Playwriting (summer only)

M.A. in Screenwriting & Film Studies (summer only)

M.F.A. in Screenwriting & Film Studies (summer only)

M.F.A. in Dance

Track I: Year Residency

Track II: Low Residency (minimum of 10 years professional experience)

Post Baccalaureate Certificate Program in Dance

M.A. in Liberal Studies

Degree-seeking student with a concentration in:

- Humanities Interdisciplinary Studies
- Justice & Legal Studies Social Sciences
- Visual & Performing Arts

I do not wish to be considered a degree-seeking student.

M.A. in Teaching

Track 1: Licensed Teachers

Track 2: Initial Licensure

subject _____

Teacher Licensure (without the master's)

subject _____

Certificate of Advanced Studies

Degree-seeking student

I do not wish to be considered a degree-seeking student.

Name: _____
(Last) (First) (Middle/Former)

Preferred Name: _____ Social Security Number: _____

Home Address: _____

(City) (State) (Zip)

Mailing Address: _____
(if different from home address)

Telephone: _____ E-mail: _____

Employer: _____ Work/ CellPhone: _____

State of legal residence: _____ If Virginia, city or county of residence: _____

Has a change in your residence been made in the last 12 months? yes no

Birth date: _____ Country of citizenship: _____

Is English your first language? yes no If not, what is? _____

If you are not a U.S. citizen, are you a Legal Permanent Resident of the U.S.?

U.S. Visa Holder (Type _____) Other _____

Do you have dual citizenship? yes no If so, where? _____

The following information is requested to assist the university in complying with federal and state reporting regulations. Response is voluntary and has no bearing on the admissions decision. Please indicate gender and the ethnic group with which you identify.

Male Female

Are you Hispanic or Latino? yes no

American Indian/Alaskan Native

Native Hawaiian or Other Pacific Islander

Asian Black

White

Two or More Races _____

Hollins University Graduate Center
P.O. Box 9603, Roanoke, VA 24020-1603
(540) 362-6575 / Fax: (540) 362-6288
hugrad@hollins.edu / www.hollins.edu

Institution(s) from which you have received *undergraduate* credits:

Name of institution, period of attendance, and degree or number of credits:

Institution(s) from which you have received *graduate* credits:

Name of institution, period of attendance, and degree or number of credits:

I have requested that an official transcript of all college level courses be sent to the Hollins University Graduate Center, P.O. Box 9603, Roanoke, VA 24020-1603. yes no

If no, explain:

List the names, titles, and addresses of three persons whom you have asked to write letters of recommendation. Two of them should be instructors or others who are familiar with your academic qualifications and/or who can attest to your ability to be successful in the program to which you are applying. Recommendations should be mailed to the Hollins University Graduate Center, P.O. Box 9603, Roanoke, VA 24020-1603.

Employment, including part time and summer, in which you have engaged during the past four years.

On a separate sheet, include a statement of purpose. This can include an autobiographical letter describing your educational and professional background and your reasons for wanting to attend graduate school. Include any additional information that you think will aid the committee in reaching a decision.

I wish to apply for financial assistance.

Are you or any of your relatives currently employed by Hollins University? yes no

If so, please list name(s), department(s) and relationship:

Signature _____ Date _____

Hollins University does not discriminate in admissions because of race, color, creed, sexual orientation, handicap, national or ethnic origin, and maintains a nondiscriminatory policy throughout its operation. For more information, call the office of human resources at (540) 362-6660.

How did you first hear about this program? advertisement news article brochure friend Internet
 professor/mentor current student alumna/alumnus other _____

Source of advertisement or article: _____

A \$40 processing fee is due upon submission of this application.

Graduate Programs

Thank you for your interest in graduate study at Hollins University. To ensure timely processing of your application, read and follow the general instructions for all applicants as well as those required for the specific program to which you are applying. You may apply to more than one program; however, a separate application form and processing fee are required for each.

Instructions for all applicants

1. Indicate on the application the program to which you are applying.
2. Complete all items on the application form. Type or print legibly.
3. A nonrefundable processing fee of \$40, made payable to Hollins University, must accompany this application.
4. Request that your undergraduate and any graduate transcripts be sent to:
Hollins University Graduate Center, P.O. Box 9603, Roanoke, VA 24020-1603
5. Read and follow the instructions for the particular program to which you are applying.
6. All application materials should be submitted by the due date indicated for the program to which you are applying:
Hollins University Graduate Center, P.O. Box 9603, Roanoke, VA 24020-1603
7. International students only: If your native language is not English, TOEFL test scores are required. Certification of your ability to fund your graduate education and expenses associated with it is required as well.

Children's Literature M.A. or M.F.A. (summer term only)

Candidates must have a bachelor's degree from a regionally accredited college or university. They must give evidence, by undergraduate record, submission of manuscripts (a sample of the candidate's best writing), and letters of recommendation, of their capacity to undertake the program. They may submit scores from the Graduate Record Examination to support their application, but the GRE is not required. The writing sample for an M.F.A. must be creative. The sample submitted for an M.A. application may be either scholarly or creative. (Letters of recommendation should be submitted on the recommender's letterhead. Please do not use recommendation forms.)

The deadline for receipt of all materials is **February 15**, although circumstances will occasionally allow the admission of a qualified student after the deadline.

Screenwriting and Film Studies M.A. or M.F.A. (summer term only)

Candidates must have a bachelor's degree from a regionally accredited college or university. They must give evidence, by undergraduate record, submission of manuscripts, and letters of recommendation, of their capacity to undertake the program. They may also submit scores from the Graduate Record Examination, but the GRE is not required. The writing sample for the M.F.A. program must be creative. The sample for the M.A. program may be either creative or scholarly. (Letters of recommendation should be submitted on the recommender's letterhead. Please do not use recommendation forms.)

The deadline for receipt of all materials is **February 15**, although circumstances will occasionally allow the admission of a qualified student after the deadline.

Playwriting M.F.A. (summer term only)

Candidates must have a bachelor's degree from a regionally accredited college or university. They must give evidence, by undergraduate record, submission of manuscripts, and letters of recommendation, of their capacity to undertake the program. They may also submit scores from the Graduate Record Examination, but the GRE is not required. (Letters of recommendation should be submitted on the recommender's letterhead. Please do not use recommendation forms.)

The deadline for receipt of all materials is **February 15**, although circumstances may allow us to consider a qualified student after the deadline.

Creative Writing M.F.A. (two-year program begins each fall)

Candidates must have a bachelor's degree from a regionally accredited college or university. They may submit scores from the Graduate Record Examination. They must give evidence, by undergraduate record, submission of manuscripts, and letters of recommendation, of their capacity to undertake the program. (Letters of recommendation should be submitted on the recommender's letterhead. Please do not use recommendation forms.)

The deadline for receipt of all materials is **January 6**, although circumstances will occasionally allow the admission of a qualified student after the deadline.

Dance M.F.A.

Track I: Year Residency

This program is ideal for recent graduates with an eye on the professional world. Candidates must have a bachelor's degree

with an undergraduate major in dance or equivalent dance experience. They must submit transcripts, a videotape of selected works in NTSC format (a maximum of 12 minutes of selected works), three letters of recommendation, résumé of experience, and an artist's statement.

The deadline for receipt of all materials is **December 1**, although circumstances will occasionally allow the admission of a qualified student after the deadline.

Dance M.F.A. continued

Track II: Low Residency (for mid-career artists, teachers, and professionals only)

This program is designed for dance professionals with a *minimum* of ten years experience. Candidates must have a bachelor's degree with an undergraduate major in dance or equivalent dance experience. They must submit transcripts, a videotape of selected works in NTSC format (a maximum of 12 minutes of selected works), three letters of recommendation, résumé of experience, and an artist's statement.

The deadline for receipt of all materials is **December 1**, although circumstances will occasionally allow the admission of a qualified student after the deadline.

Post Baccalaureate Certificate in Dance

This program is ideal for students who have completed their undergraduate degree and are considering preparation for a professional career in dance or graduate study. A focused work environment in which students can immerse themselves, with a direct professional relationship to choreography, performance, and portfolio development will provide support and networking opportunities throughout this one-year program. Candidates must have a bachelor's degree from a regionally accredited college or university. They must submit transcripts, a videotape of selected works in NTSC format (a maximum of 12 minutes of selected works), three letters of recommendation, résumé of experience, and an artist's statement.

The deadline for receipt of all materials is **April 1**, although circumstances will occasionally allow the admission of a qualified student after the deadline.

Liberal Studies M.A.

Candidates must have a bachelor's degree from a regionally accredited college or university. They must provide evidence, by undergraduate record, autobiographical letter, and letters of recommendation, of their capacity to undertake the program. Applicants are required to have an admission interview with a program advisor upon acceptance into the program.

Rolling admissions make application possible prior to any of the three terms offered (fall, spring, and summer). The university admits applicants to the master of arts in liberal studies program upon approval of the director and to candidacy for the degree upon successful completion of their first two courses with a grade of "B" or better.

Teaching M.A.

Track I: Licensed Teachers

Candidates must have a bachelor's degree from a regionally accredited college or university. They must give evidence, by undergraduate record, proof of successful teaching experience, three letters of recommendation (one from a current supervisor), and a personal statement of their capacity to undertake the program. An admissions interview is required prior to acceptance into the program. An individualized program will be developed to meet each candidate's educational needs.

A rolling admissions policy makes application possible prior to any of the three terms (fall, spring, and summer).

Track II: Initial Licensure

Candidates must have completed a bachelor's degree in a liberal arts or sciences discipline (or the equivalent) from a regionally accredited college or university. They must provide evidence of their capacity to undertake the program by submission of their undergraduate transcripts, three letters of recommendation, successful completion of PRAXIS I* (or sufficient scores on the SATs or ACTs), and a personal statement regarding the qualities they would bring to the teaching profession. An admissions interview is required prior to acceptance into the program. (Teacher licensure without obtaining the master's is also available at Hollins.)

Admission is possible for fall, spring, and summer terms. Application deadlines are **July 1**, **December 1**, and **May 1**, respectively.

*PRAXIS I is an academic skills assessment designed to be taken early in your college career to measure your reading, writing, and mathematical skills. The assessments are available in two formats (paper based and computer based), each measuring the basic academic skills vital to all teacher candidates. Successful completion of the three components is required prior to admission to the master of arts in teaching program leading to initial licensure. In order to substitute SAT or ACT scores, sufficient numbers must be achieved; detailed information is available from the education department secretary regarding these numbers.

Certificate of Advanced Studies (C.A.S.)

Candidates must have completed a master's degree from a regionally accredited college or university. They must provide transcripts as evidence of their graduate degree, three letters of recommendation, and an autobiographical letter indicating their desire in pursuing the degree. An admissions interview is required upon acceptance to the program.

Rolling admissions make application possible prior to any of the three terms offered (fall, spring, and summer). The university admits applicants to the certificate of advanced studies program upon approval of the director and to candidacy for the degree upon successful completion of their first two courses with a grade of "B" or better.